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## **NOTICE TO ALL FIRMS**

Date: November 18, 2025

To: All Prospective Bidders

From: Sam Li  
Director of Procurement Services

Re: Addendum Number 5  
IFB # C1712 – Dining Services Operations

**Note:**

As part of FIT's Dining Services RFP, we are sharing the limited sales statistics that we have for the EATS location, plus we're requesting additional information on several programs that we want incorporated into your proposal submission. (See below).

**THIS ADDENDUM IS PART OF THE CONTRACT DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.**

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Signature

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Print Name and Title of Authorized Representative

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Print Name of Company/Partnership/Individual

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Date

## **Dining Services RFP C1712 – Addendum # 5**

### **I. EATS**

As part of FIT’s Dining Services RFP, we are providing preliminary sales statistics for our new dining location, EATS located on the 5<sup>th</sup> floor of the Joyce F. Brown building. EATS opened on November 3, 2025.

#### **Gross Revenue**

| <b>Weeks</b>                 | <b>DB Retail Sales</b> | <b>Cash and CC Sales</b> | <b>Grand Total</b> |
|------------------------------|------------------------|--------------------------|--------------------|
| November 3 -<br>November 7   | \$7,554                | \$9,558                  | \$17,113           |
| November 10 -<br>November 14 | \$6,180                | \$9,287                  | \$15,467           |

These numbers are given as a guide only, and are not a guarantee of future sales.

### **II. Experiential Learning**

As part of FIT’s Dining Services RFP, we are requesting information on experiential learning opportunities that can support FIT students and align with the college’s academic and co-curricular goals.

Accordingly, we are asking all proposers to include a dedicated section in their submissions that addresses the following:

#### **1. Current Programs at Other Institutions**

Please describe the experiential learning initiatives you currently offer at other colleges or universities. For each example, include:

- Institution and program name
- Overview of activities and learning objectives
- Program structure (e.g., internships, pop-ups, student-run operations, curriculum modules)
- Duration, student participation, and measurable outcomes
- A reference contact who can verify the program

#### **2. Proposed Experiential Learning Concepts for FIT**

Please outline experiential learning initiatives you would propose specifically for FIT. For each concept, include:

- Description and intended student learning outcomes
- Target student groups (academic programs or departments)
- Operational model and your team's role
- Resource needs from FIT (space, equipment, faculty involvement, etc.)
- A high-level 6–12-month implementation plan from conception through execution

Our goal is to understand both your demonstrated experience in academic partnerships and the innovative opportunities you can bring to FIT's campus.

Please incorporate this information into your proposal submission.

### **III. Food Insecurity**

We are requesting additional information from all proposers regarding your experience and capabilities in supporting campus food insecurity initiatives. This will help FIT evaluate opportunities to strengthen our food pantry operations and enhance support for students experiencing food insecurity.

Please include the following information in your proposal response:

#### **1. Current Food Insecurity Programs at Other Institutions**

Please describe the programs, services, or partnerships you currently provide at other colleges or universities to support food insecurity efforts. For each initiative, include:

- Institution name and program description
- Type of support provided (e.g., food donations, discounted products, prepared meal support, operational assistance, staffing, technology platforms, marketing/outreach)
- Whether you sell food directly to the institution's pantry and, if so, the typical pricing structure
- Metrics or outcomes used to assess impact (student utilization, cost savings, volume of food provided, etc.)
- A reference contact who can speak to the program's effectiveness

#### **2. Proposed Concept for FIT's Food Pantry and Food Insecurity Initiatives**

Please indicate whether you would sell food directly to FIT's pantry throughout the academic year and, if so, the pricing structure.

FIT's goal is to identify opportunities for sustainable, cost-effective, and student-centered food insecurity solutions that can be integrated into our Dining Services operations.