

227 West 27th Street New York, NY 10001-5992 Room A212A

# FERPA Form Financial Aid Services

## FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA) <u>FINANCIAL AID INFORMATION RELEASE</u>

The Family Education Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records, both financial and academic. For the student's protection, FERPA limits release of student record information without the student's explicit written consent.

### TO BE COMPLETED BY THE STUDENT:

If you want to authorize the Fashion Institute of Technology to disclose financial aid information to the named person(s) listed below, please complete, sign, and return this form to Financial Aid Services. You may mail your original form, fax, or email a scanned copy to Financial Aid Services.

### Student Disclosure and Release Information

I understand that any and all personally identifiable information concerning my financial and academic records is protected under FERPA. I further understand that I may waive that protection and give access to my financial aid records to individuals of my choice. This release allows the below-named individuals access to financial aid information from Financial Aid Services.

I hereby give written consent under FERPA and allow the below-named person(s) to access financial aid information related to my financial aid records. This permission is valid until I submit a signed letter revoking permission.

#### **Please Print:**

NAME (First, Middle Initial, Last Name)	Email	
RELATIONSHIP TO STUDENT	Phone	
NAME (First, Middle Initial, Last Name)	Email	
RELATIONSHIP TO STUDENT	Phone	
NAME (First, Middle Initial, Last Name)	Email	
RELATIONSHIP TO STUDENT	Phone	

I acknowledge that this written consent is valid-as long as I am a student at FIT. By signing this consent, I authorize FIT to release any and all information relating to my financial aid records to the person(s) listed above. I understand that permission is valid until I submit a signed letter revoking permission.

Date

Student's Signature

Student's Name – Please Print

Do not mail this worksheet to the U.S. Department of Education. Submit this to Financial Aid Services at FIT. Please email scanned documents to <u>fadocs@fitnyc.edu</u>. You may edit any Social Security numbers and leave the last four digits on the forms you submit. You should make a copy for your records. **We will only accept documents from your FIT email**.