

# BUDGET POSTERS

printfx

## ORDER FORM

### 3 EASY STEPS

1. Enter Personal Info
2. Enter Job Info
3. Signature

Job Number: \_\_\_\_\_ Departmental RUSH  GRAND TOTAL: \$ \_\_\_\_\_

Date Received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Time Received: \_\_\_\_ : \_\_\_\_ New Time: \_\_\_\_ : \_\_\_\_

Received by: \_\_\_\_\_ Worked by: \_\_\_\_\_ Qc'd by: \_\_\_\_\_ STAFF ONLY

printfx

1

LAST: \_\_\_\_\_ FIRST: \_\_\_\_\_ PHONE: \_\_\_\_\_

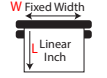
MAJOR: \_\_\_\_\_ INSTRUCTOR'S LAST NAME: \_\_\_\_\_

- STUDENT  
  STAFF  
  FACULTY  
 DEPARTMENT HEAD

Choose paper size & type (1/4" uneven border around paper. No borderless printing. Minimum 6" Length.)

2

### Budget Poster 36" Roll



	PAGE RANGE	# OF COPIES	Resize to Fit	Add Trim Marks?	Color Inkjet Printer	B&W Toner Printer	Enter Size	
					\$0.75/linear Inch	(best for line images) \$0.35/linear Inch	W	L
1. FILE NAME & FILE TYPE	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> Color Bond <input type="radio"/> Vellum	<input type="radio"/> Bond <input type="radio"/> Vellum	X	W L
2.	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> Color Bond <input type="radio"/> Vellum	<input type="radio"/> Bond <input type="radio"/> Vellum	X	W L
3.	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> Color Bond <input type="radio"/> Vellum	<input type="radio"/> Bond <input type="radio"/> Vellum	X	W L
4.	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> Color Bond <input type="radio"/> Vellum	<input type="radio"/> Bond <input type="radio"/> Vellum	X	W L
5.	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> Color Bond <input type="radio"/> Vellum	<input type="radio"/> Bond <input type="radio"/> Vellum	X	W L
TOTAL PRINTS:								

3

By submitting this order form to PrintFX and Fablab, I agree that this form is filled out to the best of my knowledge, and that PrintFX accepts my media with no responsibility for any damages or loss incurred. PrintFX will provide color consistency to the best of their ability. PrintFX is not responsible for exact color matching. FIT is not responsible for the policies of the PrintFX. Policies and services subject to change without notice. I have read and understand these disclaimers.

Customer Notified: Initials \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_ Problem:  Missing Paper Type/Size  File size doesn't match paper size Solution:  Reprint with new instructions  Print anyway  Cancel Job  
 Spoke to customer  Voice Mail  Email  Unreachable  File missing/won't open Other: \_\_\_\_\_  New file on USB  New file send to: pfxorder@fitnyc.edu